



## SERVICES OF STAFF ON REGULAR BASIS



Federal Government Employees Housing Authority intends to hire the services of following professionals on regular basis against each post:-

S#	Name of post	No. of posts	Maximum age limit	Minimum qualification/relevant experience
01	Deputy Director Planning (BS-18)	02 Post (01 Merit, 01 Punjab)	40-Years	B.Sc. Degree in City or Regional Planning from any recognized university. At least 05 years of experience in relevant field. Registered as Town planner with PCATP
02	Deputy Director Structure (BS-18)	01 Post (Merit)	40-Years	B.Sc. in Civil Engineering with MS in Structure Engineering from HEC recognized institution. At least 07 years of experience in relevant field. Registered as Structure Engineer with PEC
03	Assistant Director IT (BS-17)	01 Post (Punjab)	35-Years	BS/BE (16 Years) or equivalent education in the field of Computer Services / Software Engineering from foreign or recognized Local University
04	Assistant Director (Revenue) (BS-17)	02 Posts (01 Merit, 01 Punjab)	35-Years	Second class Master's Degree or equivalent preferably in Public/Business Administration Sciences/I.L.B.
05	Assistant Director (Security) (BS-17) Karachi Office	01 Post (Merit)	35-Years	Second class Master's Degree. Or Ex-Army Officer to the rank of Capt. (Retired from the service not more than 5 years). Age limit 40-45 years
06	Assistant Director Estate (BS-17) For Karachi	01 Post (Merit)	35-Years	Second class Master's Degree or equivalent preferably in Public/Business Administration Sciences.
07	Assistant Director (Anti Encroachment BS-17)	01 Post (Punjab)	35-Years	Second class Master's Degree.. Ex-Army Officer to the rank of Capt. (Retired from the service not more than 5 years). Age limit 40-45 years
08	Assistant Director Civil (Tech) (BS-17)	02 Posts (01 Punjab, 01 Merit)	35-Years	Second class Bachelor's Degree in Civil Engineering from recognized University. Registered with PEC
09	Assistant Director (Planning) (BS-17)	04 Posts (02 Merit, 02 Punjab)	35-Years	B.Sc. Degree in City and Regional Planning from any recognized university. Registered as Town planner with PCATP
10	Assistant Director Tech (E/M) (BS-17)	03 Posts (02 Merit, 01 Punjab)	35-Years	Second class Bachelor's Degree in Electrical and Mechanical Engineering. Registered with PEC
11	Assistant Director Horticulture (BS-17)	02 Posts (Merit)	35-Years	Minimum 2 <sup>nd</sup> Division in BS Horticulture/Botany/Forestry.
12	Assistant Director Maintenance (BS-17)	02 Posts (01 Merit, 01 Punjab)	35-Years	Second class Master's Degree or equivalent preferably in Public / Business Administration Sciences.
13	Assistant Account Officer (BS-17)	02 Posts (01 for Karachi) (02 Merit)	35-Years	Second class Graduate degree in field of commerce / B.Com / ACCA / BBA (Finance / Accountancy) or equivalent.
14	Account Officer (BS-17)	01 Posts (01 Merit)	35-Years	Second class Graduate degree in field of commerce / B.Com / ACCA / BBA (Finance / Accountancy) or equivalent.
15	Geographic Information System Expert (GIS) (BS-17)	01 Post (Merit)	35-Years	BS / M.Sc. / MS in GIS and Remote Sensing from HEC recognized universities. Candidates having Degrees in Civil Engineering or City and Regional Planning with MS in GIS and Remote Sensing will be preferred.

16	Sr. Audit Officer (BS-16)	02 Posts (Merit)	33-Years	Second class Graduate degree in field of commerce / B.Com / ACCA or equivalent.
17	Accountant (BS-16)	04 Posts (01 Merit, 01 Punjab, 01 Sindh, 01 Balochistan)	33-Years	Second class Graduate degree in field of commerce / B.Com / ACCA / BBA (Finance / Accountancy) or equivalent.
18	Auditor (BS-16)	01 Post (Merit)	33-Years	Second class Graduate degree in field of commerce / B.Com / ACCA or equivalent.
19	Computer Operator (BS-16)	02 Post (01 Merit, 01 Punjab)	33-Years	I) Second class Bachelor's Degree or equivalent in Computer Science or Economics or Statistics or Mathematics or Physics. ii) Diploma in Computer Applications from any recognized institute.
20	Dy. Assistant Director Security (BS-16) for Karachi office	01 Post (Merit)	33-Years	Second class Master's Degree or equivalent preferably in Public/Business Administration Sciences.
21	Assistant Private Secretary (BS-16)	07 Posts (01 Merit, 02 Punjab, 2 Sindh, 1 KPK, 1 Balochistan)	33-Years	Second Class Graduation's Degree with 100/50 wpm speed in shorthand and typing respectively. Candidate with knowledge of computer shall be preferred.
22	Tehsildar (BS-16)	01 Post (Merit)	33-Years	BA, LLB

**Note:**

- I. All the recruitment will be observed as per Establishment Division's Policy vide Office Memorandum No. F.53/1/2008-SP dated 06-05-2020 as amended from time to time.
- II. Employees of Government / Semi Government Bodies / Corporations should forward their applications through proper channel.
- III. General age relaxation of 05 years as per Government Rules is already included, however any other age relaxation will be admissible as per Government Rules.
- IV. No TA/DA shall be admissible.

**How to apply:**

- Interested candidates fulfilling above eligibility criteria should apply through online application form available on website [www.fgeha.gov.pk](http://www.fgeha.gov.pk) within 15 days of publication of this advertisement. (hard copy of the application will not be entertained / considered)

Deputy Director (Member Recruitment Committee)  
Federal Government Employees Housing Authority  
10-Mouve Area, G-10/4, Islamabad. (051-9106075)