

Dated = 25-01-2020
Page No = 03



MINISTRY OF HOUSING & WORKS
Federal Government Employees
Housing Authority

STAFF REQUIRED

SERVICES OF STAFF REQUIRED IN MAIN OFFICE ISLAMABAD AND KARACHI PROJECT OFFICE ON REGULAR BASIS

Federal Government Employees Housing Authority intends to hire the services of following professionals on regular basis against each post:-

S. NO.	POSITION	NO. OF POSTS	MAXIMUM AGE LIMIT	MINIMUM QUALIFICATION/RELEVANT EXPERIENCE
01	Chief Engineer (BS-20)	01 (Merit)	50 years	BS Civil Engineering & BSc City & Regional Planning with 25 years' experience or MSc civil Engineering M.Sc. city & Regional Planning / MSc Construction Management with 20 years' experience.
02	Assistant Director (Revenue) (BS-17)	02 Punjab, 1 Sindh, (Rural), 1 Merit	35 Years	Second class Master's Degree or equivalent preferably in Public/Business Administration Sciences/LLB with 03 to 05 years' experience in relevant field of Management preferably in organization or a firm of repute in public or private sector.
03	Assistant Director (Admn) (BS-17) (For Karachi Office)	01 (Merit)	35 Years	Second class Master's Degree or equivalent preferably in Public/Business Administration Sciences with 03 to 05 years' experience in relevant field of Management preferably in organization or a firm of repute in public or private sector.
04	Assistant Director (Estate) (BS-17) (For Karachi Office)	01 (Merit)	35 Years	Second class Master's Degree or equivalent preferably in Public/Business Administration Sciences with 03 to 05 years' experience in relevant field of Management preferably in organization or a firm of repute in public or private sector.
05	Assistant Director (Security) (BS-17) (For Karachi Office)	01 (Merit)	35 Years	Second class Master's Degree 03 to 05 years' experience in the relative field in Government / Semi Government Organization. Or Ex-Army Officer to the rank of Capt. (Retired from the service not more than 5 years). Age limit 40-45 years
06	Deputy Assistant Director (Security) (BS-16) (For Karachi Office)	01 (Merit)	35 Years	Second class Master's Degree 03-05 years' experience in the relative field in Government / Semi Government Organization. Or Ex-Army Officer to the rank of JCO. (Retired from the service not more than 5 years). Age limit 40-45 years
07	Sub Engineer (Civil) (BS-14) (For Karachi Office)	01 Sindh Rural, 01 Sindh Urban	35 Years	Diploma in civil Engineering from any recognized institute with minimum 03 years' experience.
08	Sub Engineer (E/M) (BS-14) (For Karachi Office)	01 (Merit)	35 Years	Diploma in E/M Engineering from any recognized institute with minimum 03 years' experience.
09	Data Entry Operator (BS-12) (For Karachi Office)	02 Punjab, 1 Sindh (Rural), 01 Balochistan	25 Years	Intermediate (Second Class) Minimum speed of 10,000 key depression per hour for data entry/verification.

NOTE:

- All the recruitment will be observed as per Establishment Division's Policy on website and vide Office Memorandum No. F.53/1/2008-SP dated 22-10-2014.
- Employees of Government / Semi Government Bodies / Corporations should forward their applications through proper channel.
- General age relaxation of 05 years as per Government Rules already include, however any other age relaxation will be admissible as per Government Rules.
- Age relaxation of 10 years, up to the age of 55 years for those Government Servants who have completed 02 years continuous Government service on the closing date for receipt of applications.
- No TA/DA shall be applicable.

HOW TO APPLY:

- Interested candidates fulfilling above eligibility criteria may visit website www.nts.org.pk for Application submission.
- Candidates are required to send Application forms within **15 days of publication of this advertisement.**

PID/J4072/19

Assistant Director (HR)
Federal Government Employees Housing Authority
10-Mouve area, G-10/4, Islamabad. 051-9106075

