



FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY
10 MAUVE AREA, G-10/4
ISLAMABAD

Form No:

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(For Official use only)

Phase:

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File No:

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(TO BE SUBMITTED ALONGWITH DOCUMENTS)

Submitting Date:

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 Admitting Date:

		-			-	2	0	2	0
D	D		M	M		Y			

Y Y Y

LIST OF DOCUMENTS

- 1 Indemnity Bond on Rs. 30/= stamp paper from the **TRANSFEROR**
- 2 Indemnity Bond on Rs. 30/= stamp paper from the **TRANSFeree**
- 3 Attested photocopies of CNIC of **TRANSFEROR & TRANSFeree & Witnesses.**
- 4 Photocopies of CNIC of the **Officer attesting** the Certificate / signature of the **TRANSFeree**
- 5 Original copy of **PROVISIONAL OFFER LETTER / TRANSFER LETTER**
- 6 Original copy of **FINAL ALLOTMENT LETTER / TRANSFER CERTIFICATE**
- 7 Original **SALE AGREEMENT** deposit receipt (CVT)
(In case of All plot 500sq. yds. FLATS (C/D/E) Type and in case of Residential / Commercial Plot of size 500 Sq. Yds & above)
- 8 Attested Passport size Photographs of:
 - i. **TRANSFEROR** 3 Nos
 - ii. **TRANSFeree** 3 Nos
- 9 **Original deposit receipt of transfer fee**
- 10 Gain Tax 236/C. for seller and Advance Tax, 236k, for buyer.
- 11 Copy of Tax Return of Both.(in case of filer/s)

By the Applicant **For Official use only**

Submitted By ALLOTTEE / TRANSFEROR

Signature: _____

Name: _____

ALLOTTEE /
TRANSFEROR



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FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY
10 MAUVE AREA, G-10/4
ISLAMABAD

RECEIPT

Received transfer application Form No:

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Date:

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The Transferor and Transferee are requested to contact the
FGEHA's office on admission of the sale / transfer.

Date:

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Dated:

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ASSISTANT/DEPUTY DIRECTOR

(ADMITTING)

* (Admitting of **ORDINARY TRANSFER CASES** is conducted between **09:00 a.m. to 12:00 noon** only)

** (Admitting of **URGENT TRANSFER CASES** is conducted between **02:00 p.m. to 05:00 p.m.** only)