

F. No. 1-2/2019-Dir.(Staff)
FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY
OFFICE OF THE DIRECTOR GENERAL

<<<>>>

July 13th, 2020

CIRCULAR

The competent authority i.e. Director General, FGEHA has taken serious view that despite e-office being functional, hard files are still operative and sent to DG office. The DG, FGEHA has been pleased to direct that no hard files shall be received w.e.f. July 20th, 2020. In case hard file is sent after stipulated date, ipso facto disciplinary proceedings shall be initiated against the concerned Director of the wing who will send the hard/ manual file.

2. DG, FGEHA has been further pleased to direct that no file shall be entertained, in D.G office, after 1600 hours from Mondays to Thursdays and after 1300 hours on Fridays. All the Directors are strictly directed to ensure the abovementioned timelines in letter and spirit.

3. For information and stern compliance, please.


(FAAIZ ALI GILL)
Director (Staff)

Distribution:

1. S. P. S. to Director General, FGE Housing Authority.
2. All Directors, FGE Housing Authority.
3. All Deputy Directors, FGE Housing Authority.
4. All Assistant Directors, FGE Housing Authority.
5. Deputy Director (Admitting), FGE Housing Authority.
6. Admitting Section, FGE Housing Authority.
7. Notice board.