



FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY
10 MAUVE AREA, G-10/4
ISLAMABAD

Form No:

--	--	--	--	--	--

(For Official use only)

Phase:

III	IV	V
-----	----	---

File No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(TO BE SUBMITTED ALONGWITH DOCUMENTS) (GIFT)

Submitting Date:

			2	0	2	0			
D	D	-	M	M	-	Y	Y	Y	Y

 Admitting Date:

			2	0	2	0			
D	D	-	M	M	-	Y	Y	Y	Y

LIST OF DOCUMENTS

- 1 Indemnity Bond on Rs. 30/= stamp paper from the DONOR
- 2 Indemnity Bond on Rs. 30/= stamp paper from the DONEE
- 3 Attested photocopies of CNIC of T DONOR & DONEE & Witnesses.
- 4 Photocopies of CNIC of the **Officer attesting** the Certificate / signature of the TRANSFEREE
- 5 Original copy of PROVISIONAL OFFER LETTER / TRANSFER LETTER
- 6 Original copy of FINAL ALLOTMENT LETTER / TRANSFER CERTIFICATE
- 7 Original Oral Gift Deed
- 8 Attested Passport size Photographs of:
 - i. TRANSFEROR 3 Nos
 - ii. TRANSFEREE 3 Nos
- 9 Original deposit receipt of transfer fee

	By the Applicant	For Official use only

Submitted By ALLOTTEE / DONOR

Signature: _____
Name: _____

ALLOTTEE / DONOR	
------------------	--



FEDERAL GOVERNMENT EMPLOYEES HOUSING AUTHORITY
10 MAUVE AREA, G-10/4
ISLAMABAD

RECEIPT

Received transfer application Form No:

--	--	--	--	--	--

 Date:

			2	0	2	0			
D	D	-	M	M	-	Y	Y	Y	Y

File No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

The Transferor and Transferee are requested to contact the FGEHA's office on admission of the sale / transfer. Date:

			2	0	2	0			
D	D	-	M	M	-	Y	Y	Y	Y

Dated:

D	D	-	M	M	-	Y	Y	Y	Y

 ASSISTANT/DEPUTY DIRECTOR
(ADMITTING)

* (Admitting of ORDINARY TRANSFER CASES is conducted between 09:00 a.m. to 12:00 noon only)
** (Admitting of URGENT TRANSFER CASES is conducted between 02:00 p.m. to 05:00 p.m. only)

attested copies of CNIC's of witnesses)

ORAL GIFT DECLARATION

I, _____ Son/Daughter/Wife _____ of
_____ resident _____ of
_____ do hereby solemnly affirm
and declare as under:-

1. That I am Mohammadan and governed by the Mohammadan Law.
2. That I have great love and affection for my real Brother/Sister/ Son/Daughter/Wife/Father/Mother/Husband. I am deeply touched by the treatment, obedience, and natural love of my above named Brother/ Sister/ Son/Daughter/Wife/Father/ Mother/Husband.
3. That I had gifted my Plot/Flat No. _____ Street/Block No _____ Sector _____ to my above named Brother/ Sister/ Son/Daughter/Wife/Father/Mother/Husband out of my saving and the said gift is irrevocable.
4. That I have handed over the possession to the donee who has accepted the gift and taken over the same.
5. That the above gift is complete, irrevocable and unconditional .It has been made on account of natural love and affection.
6. That I have now no concern or claim or any interest with the said Plot/Flat.
7. That the above donee have now become absolute owner of the said Plot/Flatt and he/she has full right to use, enjoy, invest anywhere in any shape to anybody else, desired by them. In this respect I will have no objection.
8. That this declaration of gift has been made by the donor without any undue influence or coercion and in full knowledge of the facts and consequence of the gift made.

That my above mentioned statement is correct and true to the best of my knowledge and belief and nothing has been concealed therein.

Dated: _____ DONOR/DEPONENT _____

ACCEPTANCE OF GIFT

I, Mr./Mrs./Miss _____ Brother/Sister/Son/Daughter/Wife/
Father/Mother/Husband of _____ resident of _____
_____ do hereby solemnly affirm and declare
that I have accepted the above said gift made out by above mentioned donor and have taken over the possession of the same.

Dated: _____ DONEE _____

WITNESS:

1. _____ 2. _____

CNIC NO: _____ CNIC No: _____

UNDER TAKING

1. WE, BOTH TRANSFEROR AND TRANSFEREE

CASE/FILE NO. _____, (PLOT NO. _____, STREET NO. _____, SECTOR _____)

ARE AGREED ON THE ADMITTING OF THE TRANSFER CASE i.e. SUBJECT TO
VERIFICATION/CLEARANCE OF CNICs FROM NADRA/ LEGAL CLEARANCE/ ACCOUNTS
CLEARANCE/ DOCUMENTS CLEARANCE ETC.

2. WE BOTH WILL HAVE NO OBJECTION IF THE PROCESSING OF CASE TAKES MORE THAN ONE DAY
AFTER ADMITTING.

Signatures of Donor/Transferor. Signatures of Donee/Transferee

Name -----

Name -----

NIC NO: -----

NIC NO: -----