

SERVICES OF STAFF ON REGULAR BASIS

Federal Government Employees Housing Authority intends to hire the services of following employees on regular basis against each post:-

S#	Name of post	No. of posts	Maximum age limit	Minimum qualification/relevant experience
1	Accounts Officer (BS-17)	01 Post (Merit)	35-Years	2 nd Class Bachelor's Degree in Commerce / Finance.
2	Assistant Director Civil (BS-17)	01 Post (Merit)	35- Years	2 nd Division in BSC, Civil Engineering Degree from HEC / PEC recognized university
3	Assistant Director E/M (BS-17)	01 Post (Merit)	35- Years	2 nd Division in BSC, E/M Engineering Degree from HEC / PEC recognized university
4	Computer Operator (BS-16)	03 Post (1 Merit, 1 Sindh, 1 KPK)	35-Years	Second class Bachelor's Degree or equivalent in Computer Science. Diploma in Computer Applications from any recognized institute.
5	Auditor (BS-16)	03 Post (2 Punjab, 1 Merit)	35-Years	Second class Bachelor degree in Finance.
6	Assistant Private Secretary (BS-16)	06 Post (3 Punjab, 2 Merit, 1 Balochistan)	35-Years	Second Class Graduation's Degree with 100/50 wpm speed in shorthand and typing respectively. Candidate with knowledge of computer shall be preferred.
7	Deputy Assistant Director (BS-16)	01 Post (Merit)	35-Years	Second Class Graduation Degree
8	Accountant (BS-16)	3 Posts (1 Merit, 1 Punjab, 1 Sindh)	35-Years	Second class Bachelor degree in Finance.
9	Tehsildar (BS-16)	01 Post (Merit)	35- Years	2 nd Class Bachelor's Degree / LLB

Note:

- I. All the recruitment will be observed as per Establishment Division's Policy vide Office Memorandum No. F.53/1/2008-SP dated 06-05-2020 as amended from time to time.
- II. Employees of Government / Semi Government Bodies / Corporations should forward their applications through proper channel.
- III. General age relaxation of 05 years as per Government Rules is already included; however, any other age relaxation will be admissible as per Government Rules.
- IV. No TA/DA shall be admissible.
- V. After Revision of Service Regulations, previous Job advertisements of FGEHA dated 05th & 08th September, 2020 are hereby withdrawn. Interested candidates shall have to apply a fresh. All the applicants who have applied against said advertisement will be considered against FGEHA latest advertisement. In case of non-availability of Quota the same candidates applied through previous advertisement shall be considered against merit quota.
- VI. Candidates applied against the post of Tehsildar (BS-16) shall be considered against post of equivalent cadre where qualification is same through Merit quota.
- VII. With reference to previous advertisement dated 08th September, 2020 post of Sr. Audit Officer (BS-16) nomenclature has been changed as Auditor (BS-16) having same cadre and included accordingly.

How to apply:

- Interested candidates fulfilling above eligibility criteria should apply through online application form available on website www.fgeha.gov.pk when you press the submit button the banks deposit slip and the filled up application form will appear print both, pay the prescribed fee Rs. 100/- in any of the country wide online branches of Askari Bank Account No. 00081650507628 and got receipt from the bank. Only candidates apply online shall be considered for next stage of recruitment.
- Qualification includes Degree in relevant field / discipline from institution / university recognized by the HEC.
- All the candidates shall apply within **15 days of publication of this advertisement.**

Director (Admn)
Federal Government Employees Housing Authority
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